



# Town of Simsbury

933 HOPMEADOW STREET

P.O. BOX 495

SIMSBURY, CONNECTICUT 06070

*Thomas F. Cooke - Director of Administrative Services*

## BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Date of submission:** March 5, 2013
2. **Date of Board Meeting:** March 11, 2013
3. **Individual or Entity making the submission:**  
  
Gerard G. Toner, Director of Culture, Parks and Recreation
4. **Action requested of the Board of Selectmen** (Acceptance of gift, creation of reserve, approval of contract, information only, etc. Be as specific as possible with respect to the desired action of the Board.):  
*The Individual or Entity making the submission requests that the Board of Selectmen:*  
  
Approve the disposition of a 1997 Ford F250 pickup truck through a donation to the Community Farm for off road maintenance of their property
5. **Individual(s) responsible for submission** (Please include complete contact information. The identified individual(s) should be prepared to present information to the Board of Selectmen at the Board Meeting.):

Gerard G. Toner, Director of Culture, Parks and Recreation  
860-408-4682  
gtoner@simsbury-ct.gov

6. **Summary of Submission** (Include in your summary (i) relevant dates and timelines; (ii) parties involved; (iii) a description of financial terms and conditions specifically identifying the financial exposure/commitment of the Town of Simsbury; (iv) whether or not contracts, licenses and other legal documents have been reviewed by the Town's counsel; and (v) other information that will inform the Board of Selectmen's consideration of your submission. Include any additional information in an attached memorandum.):

The Town Attorney has requested that the Board of Selectmen approve the donation of a 1997 Ford F-250 pickup, formerly used by this Department, to the Community Farm. The truck is not usable over the road and the Farm will only use it in the maintenance of their facility. Use of the truck on the Community Farm site will facilitate the maintenance of town-owned property and assist the Community Farm with its objective of helping those in need in Simsbury. It is understood that the truck will not be driven on public roads and may not be registered.

7. **Description of documents included with submission** (All documents must be in final form and signed by the appropriate party.):  
*The following documents are included with this submission and attached hereto:*

N.A.